Wetlands Protection Approval Process

Conservation Commission
Meets 2nd Tuesday of each month 6:30 PM Town Hall

Conservation Agent:
(413) 863-3200 ext 112
planner@montague-ma.gov

Submit **Request for Determination** (RDA Form 1) to ConCom. *Applicant may proceed directly to a Notice of Intent (NOI) without filing an RDA*

Within 21 days of receipt, Commission conducts a site visit and issues a decision (Form 2) at a public meeting

Determination of Applicability. Applicant has 10 Day Appeal Period

Negative Determination with Conditions

Work may begin in accordance with all conditions

Positive Determination

Applicant submits **Notice of Intent (Form 3)** and filing fees to Commission

Negative Determination

Work is not subject to the Ma Wetlands Protection Act. Work may begin

DEP submits comments and application is deemed complete

Within 21 days of receipt of DEP comments, Commission holds a public hearing. Applicant is responsible for advertising and notice to abutters

Within 21 days after close of public hearing, commission issues **Order of Conditions (OOC)**

Within 10 days of issuing Order of Conditions an appeal may be filed with DEP

Applicant requests a **Certificate of Compliance (Form 8A)** when all work and conditions are complete