

Retirement Board Meeting
July 30, 2019
9:30 AM
Montague Town Hall - 1st Floor
Agenda

1. **Minutes** of June 25, 2019 meeting for review and approval.

BOARD MOVE to approve minutes of June 25, 2019 meeting.

2. **Contributory Retirement Warrant:** approve July 2019 Warrant #7, dated July 31, 2019.

BOARD MOVE to approve June 2019 Warrant #7 dated July 31, 2019.

3. **New Members:** Approve new member applications:

Jacob Dlugosz, TWN, POL, Patrolman, enrolled 6/2/2019
Alexander Milton, TWN, DPW, Lead Mechanic, enrolled 6/25/19

BOARD MOVE to approve new member applications listed above.

4. **Superannuation Retirement:** Tina Tyler, TWN, WPCF, Option A, effective 8/31/2019.

BOARD MOVE to approve Superannuation Retirement for Tina Tyler, TWN, WPCF, Option A, effective 8/31/2019.

5. **Travel Expense:** Approve Travel Expense for Board Members and Staff to attend the following:

1. PERAC Administrator's Training on August 15, 2019 at the Doubletree Hilton in Danvers.
2. PERAC Emerging Issues Forum on September 12, 2019 at Holy Cross College in Worcester.

BOARD MOVE to approve travel expense for trainings and conferences listed above.

6. **Survivor (Option D) Death:** Christine Richotte, Option D beneficiary of Gerald Richotte, (TFFD, Water Dept.), passed away on 7/15/2019.

7. **Financial Statements:** Board Review June 2019 financial statements, containing the following documents, if available:

Cash Receipts Report	Bank Reconciliation	Detail General Ledger
Cash Disbursements Report	Bank Statements	Supplementary Schedule
Adjustments Report	PRIT Reconciliation	Y-T-D Budget
Trial Balance	PRIT Statements	

Topics not anticipated covered in the 48 hour posting requirement.

Next meeting: Tuesday August 27, 2019 at 9:30 am.

Annual items:
Jan/Feb - Post COLA hearing
Sept – Vote chairman
Oct – Administrator evaluation & compensation, stipends, budget for next year
Nov – Budget approval