

**Retirement Board Meeting**  
**December 19, 2017**  
**1:00 PM**  
**Montague Town Hall - 1<sup>st</sup> Floor**  
**Agenda**

1. **Minutes** of November 28, 2017 meeting for review and approval.

**BOARD MOVE** to approve minutes of November 28, 2017 meeting.

2. **Contributory Retirement Warrant #12**, dated December 29, 2017.

**BOARD MOVE** to approve December 2017 Warrant #12 dated December 29, 2017.

3. **Administrator Report:**

- a. GMRSD Retro Pay
- b. Interest Posting Corrections – prior years
- c. Filing Issues
  - 1. hanging folders overloaded & broken, need replacing
  - 2. where to store old files taking up needed file cabinet space
  - 3. file cabinet drawer malfunctioning

4. **New Members:** Kayla Biggs, GMRSD, Paraprofessional, 10-16-2017  
Samantha Shaw, GMRSD, Paraprofessional, 11-16-2017

**BOARD MOVE** to approve new member(s) listed above.

5. **Superannuation application:** Option A, received from Mark Fairbrother, TWN, effective 1/1/2018.

**BOARD MOVE** to accept Superannuation Application, Option A, from Mark Fairbrother, effective 1/1/2018.

6. **3(8)c Liability & Transfer:** Natalie (Gardner) Spatcher, GMRSD, 4/25/2011 – 7/13/2012, transfer to Greenfield Retirement Board, 1 year, 2 months, 19 days creditable service.

**BOARD MOVE** to accept 3(8)c liability and transfer for Natalie (Gardner) Spatcher to Greenfield Retirement Board, 1 year, 2 months, 19 days.

7. **PTG Contract Renewal**

8. **Board Review Disability Medical Panel Results**

9. **Administrator Deb Underhill will be taking vacation time December 27<sup>th</sup> & 28<sup>th</sup>.**

**Topics not anticipated covered in the 48 hour posting requirement.**  
**Next meeting Tuesday, January 23, 2018 @ 1 pm**