

Retirement Board Meeting
March 28, 2017
1 PM
Montague Town Hall - 1st Floor
Agenda

1. Minutes of February 21, 2017 meeting for review and approval.

BOARD VOTE to approve minutes of February 21, 2017 meeting.

2. Contributory Retirement Warrant #3, dated March 31, 2017.

BOARD VOTE to approve March 2017 Warrant #3 dated March 31, 2017.

3. New Members: Michael Flagg, MHA, effective 3/1/2017
 David R. Adams, DPW, effective 3/27/2017

BOARD VOTE to approve new member listed above.

4. Discussion: Todd Brunelle, TFFD. He would like to buy back the creditable service for his 4 years of active duty military service from 6/9/1992 – 6/8/1996. He became employed full time, and a member of our system on 3/26/2000. Mr. Brunelle was sent a letter with information regarding this buy back on 6/3/2003, which said he must pay the \$11,535.20 due by April 1, 2008 in a lump sum. He was sent a reminder letter on 4/24/2005.

This case has been presented to Attorney Thomas Gibson for review. I will have Mr. Gibson's final email available at the board meeting. Carolyn subsequently wrote a letter to the PERAC legal department asking for expedited approval to **remove** the regulation (below). The removal of this regulation was discussed and voted on at the February 2010 board meeting. I spoke to Doreen at PERAC on 3/21/2017, and she said we should hear back by the end of the week.

"The buy-back amount for eligible members pertaining to purchase of military time shall be paid within five years from the date of the application"

5. Travel Expenses – approve retroactive travel expenses for Administrator and Board Members to attend PERAC PROSPER training at the Springfield Retirement Office on 3/23/2017. Administrator training is in the morning, and board member training is in the afternoon.

BOARD VOTE to approve Administrator and Board Member travel expenses for 3/23/2017 PROSPER training in Springfield.

6. Travel Expenses – approve travel expenses and conference fees for Administrator's Conference in Martha's Vineyard May 14-16, 2017.

BOARD VOTE to approve Administrator travel expenses and conference fees for the May 14-16, 2017 Administrators Conference in Martha's Vineyard.

7. Superannuation application, Option A, received for: Richard Suchanek, Police Officer, TWN, effective 3/3/2017.

BOARD VOTE to approve Superannuation Retirement Application, Option A, for Richard Suchanek, effective 3/3/2017.

8. PTG would like to know if the Montague Retirement Board would like to have a presentation or more information regarding the ESS (employee) Module, and/or the Document Management Module (DMM). DMM would allow us to scan all of our members/retirees documents into PTG. We would then have to ability to retrieve, sort, and manage all of our active member, retiree, and disability documents through the PTG system.

9. Topics not anticipated covered in the 48 hour posting requirement.

Next meeting Tuesday, April 25, 2017 @ 1:00 PM