

**Meeting Location:** 1 Avenue A, Turners Falls MA

**Called to Order:** 4:00 PM

**Retirement Board Members Present:** Carolyn Olsen, Marianne Fiske, Cheryl Clark, David Dion and Frank Abbondanzio were present.

**Retirement Board Staff Present:** Administrator Shari Hildreth was present.

The special meeting of the Montague Retirement Board duly posted on the date above came to order at 4:00 PM.

The purpose of this meeting is to review the resumes received for the Retirement Administrator position. 7 resumes were submitted for review and it was decided to interview 3 applicants. The interviews will be held on February 18, 2016. Administrator S Hildreth is to contact the applicants and set up the interview times. C Olsen will create a brief summary of the benefits available and Administrator S Hildreth will email that along with the job description to the 3 candidates.

**Next Meetings**

February 18, 2016 at 5:00 PM

February 23, 2016 at 1:00 PM

Adjourned 4:40 PM

**APPROVED BY THE BOARD OF RETIREMENT**

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Marianne Fiske

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Carolyn Olsen

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Cheryl Clark

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David Dion

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Frank Abbondanzio

Respectfully submitted,

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Shari Hildreth  
Administrator  
Montague Retirement Board