

# Department of Public Works Building Committee

## Meeting minutes

**February 11, 2016**

Present: Jason Burbank (5:08), Mark Fairbrother, Deb Radway (5:17), Pam Hanold, Ken Morin, Mark Williams (5:20). Tom Bergeron (DPW), David Jenson (BI) (5:15), Walter Ramsey (Planner). From W&S- Jeffrey Alberti and

Convene: 5:05 PM

Pam opens meeting at 5:05

Pam and David both commented on a desire of having a building layout that gives us the most flexibility of use.

Tom Bergeron began discussion on preliminary sp ft proposal from W&S. He went through the various office and shop layouts and offered comments on set up and flow patterns, etc. Size of locker rooms were discussed, as was the size and function of electrical, phone and IT rooms. The building maintenance shop was changed to an open room. HazMat storage room to be kept at 14x14 for now. Drive-thru bay discussed, general agreement that there should be at least one (flexibility). Dedicated secure tool storage area isn't really needed. There will be other places for what is really needed to be secured.

W&S commented that the rough budget price for what they brought in to this meeting is about 11M. Fairbrother and others commented that this price tag is dead on arrival with the Town. Ramsey related that TA Frank Abbandozio thinks 5 to 5.5 M is as high as we should expect to get passed at TM, and that would be a Dept Exclusion route. The committee, and W&S, knows the present proposal will need to be streamlined significantly.

Community Outreach:

Pam: The Committee needs to start getting our case for a new building out to the public. There should be a series of newspaper articles spelling out what is wrong with the existing building and what we would be getting with a new building.

Next meeting February 18, 2016 at 5:00 in Town Hall.

Motion to adjourn at 6:30 by Radway, 2<sup>nd</sup> by Fairbrother. 6-0