

## Capital Improvements Committee Meeting Minutes

### Meeting Conducted Via Zoom

March 11, 2021

Meeting called to order at 3pm.

Attendees: Capital Improvements Committee members: Josh Lively, Greg Garrison, Steve Ellis, Bob Obear (3:40). Ariel Elan, MEC liaison.

#### 1. Approve Meeting Minutes

Mr. Garrison moves to adopt the minutes of November 10, 2020 as presented, Mr. Ellis seconds. Roll call vote. Motion passes 3-0.

Mr. Garrison moves to adopt the minutes of March 3, 2021 as presented, Mr. Ellis seconds. Roll call vote. Motion passes 3-0.

#### 2. Consider Recommendations to Previously Discussed Capital Article Requests for ATM

Possible repair to the Sheffield School roof had been requested and discussed at the previous meeting on March 3<sup>rd</sup>, but quotes were incomplete and voting on any recommendation was deferred to this meeting. The contractor/estimator was not responsive to the district's request to provide a formal written quote in time for this meeting.

*Mr. Ellis moves to defer consideration of the Sheffield Roof Repair request to a future meeting when more information is available. Mr. Garrison seconds. Roll call vote - motion passes 3-0.*

#### 3. Revisit any previously discussed ATM Capital article requests

No items discussed.

#### 4. Discuss Development of Capital Improvements Committee Report of Recommendations

Members discussed the format and content of the report and requested that Steve add a summary table and gave him permission to sequence content in a manner that he feels makes sense. Discussed presentation of recommendations at March 17 joint meeting with FinCom and the Selectboard.

#### 5. Next Meeting

March 15 at 4:30pm to finalize the Y21 Capital Improvements Cycle Report ahead of the joint meeting with FinCom and the Selectboard that Wednesday.

#### 6. Adjournment.

Mr. Ellis moves to adjourn. Mr. Garrison seconds. Roll call vote passes 4-0.