

**Capital Improvements Committee Meeting Minutes**  
**Montague Town Hall, Upstairs Conference Room**  
**One Avenue A, Turners Falls MA**  
**February 26th, 2020. 3:00-4:30pm**

Attendees: Capital Improvements Committee members :Steve Ellis, Fred Bowman, Josh Lively,  
Greg Garrison, Bob Obear (arrived at 3:20).  
Energy Committee member Ariel Elan.  
Library Director Linda Hickman. Library Trustee Margot Malachowski.

**I. Approve minutes of February 19th, 2020.**

Mr. Garrison moves to approve meeting minutes of February 19th, 2020. Mr. Ellis seconds,  
Passes 4-0

**II. Library Department special article requests**

Montague Center Library window replacement:

Mrs. Hickman explains to the committee that the Library has not yet received an updated bid for replacement of all windows at the Montague Center Library. While waiting for the updated bid Mrs. Hickman has been considering alternatives to replacing all of the windows, One of the options being explored is installation of new storm windows.

The committee engaged in discussion as to whether or not the current request costs makes sense for The Town. The current request would allow for similar style preservation grade windows to be installed. These windows would be constructed of poplar or pine frames which would have the exterior clad in aluminum and would be cased in poplar on the interior portion. The committee weighs this option, wonders if there is some other means to secure loose glass panes and help prevent falling glass. Also discussed were the pros and cons of replacing all the windows and some members have reservations as to the ROI and the utilization of the building overall.

Carnegie Library Basement Renovation:

As of now the architectural study of the Carnegie Library has not yet begun and therefore a clear workscope cannot be defined.. The committee hopes this study will provide information necessary in order to move this renovation project back into focus.

### **III. Updates relative to all other special article requests**

The committee discussed the current status of special article requests and updated the table to reflect all changes. Also discussed the overall cost of special article requests and budget implications for capital investments.

### **IV. Discuss final recommendation decision and CIC report development process**

Mr. Lively and Mr. Garrison will take the lead on report development and Steve will develop the table and forward it to Mr. Lively.

### **V. Adjournment**

Next meeting date is set for MArch 4th, 2020 at 3 pm.

Mr. Bowman motions to adjourn, Mr. Garrison seconds. Passes 5-0.