

**Town of Montague**  
**Meeting of the Community Engagement Police Advisory Group**  
**Meeting Minutes**  
**Meeting Held Remotely VIA Zoom Conference**  
**November 4, 2020**

Attendees:

Community Engagement Advisory Group: Kathleen Burek, Natan Cohen, Thomasina Hall, Kwamane Harris, Colin Mitchell, Chris Pinardi. Absent: Denise Aiken

Montague Selectboard: Michael Nelson (late)

1. **Meeting called to order:** The meeting was called to order at 6:10pm. Roll call was taken.
2. **Approve minutes of October 28, 2020** The minutes were approved by roll call with everyone in favor. Natan proposed and Thomasina seconded.
3. **Finish building the survey:** Almost the entire meeting was devoted to finishing survey questions. The group started working through the questions that would go on the survey. Members had generated questions during the week before, and we spent some time discussing final wording and which questions should be on the survey. There was discussion about doing the best we can to limit bias in questions, make the survey as simple to fill out for people, and to give people the opportunity to give us their stories and feedback. We agreed to add downtown Turners Falls as its own location. We added a demographic question where the user can optionally tell us more about themselves. There was some discussion about the timeframe we wanted to use for data - the last year, the last six months, etc? This was complicated by the pandemic. We decided ultimately to remove the timeframe. We discussed that submissions will be public record so we need to let people know about that. Natan moved to accept the questions as discussed, and that Thomasina and Natan would load the question into Google Forms, and then we would send it out. Thomasina seconded it. There was a roll call vote and everyone voted in favor.
4. **Review any new data from the Montague Police Department:** We spent so much time on the survey that we didn't have time to discuss data that we have received from the MPD, so we agreed to move this to the next meeting.
5. **Topics not anticipated:** none
6. **Adjournment:** There was a motion from Natan to adjourn at 8pm which was seconded by a number of people. It passed unanimously and the meeting was closed at 8pm.