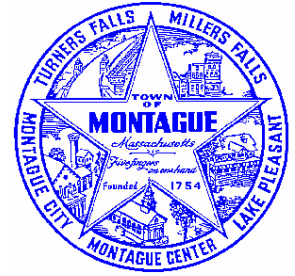


Town of Montague Municipal Airport Commission

Meeting Minutes

June 8, 2015



At 6:45 Commissioners Peter and Keith joined Manager Mickey in a viewing of the recently completed construction of the taxiway 34 connection to the runway. There was no deliberation and no votes were taken.

The meeting was called to order at 7:10 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Peter Golrick, and Rod Herzig
Others present: Mickey Longo, Stu Moncrieff (GALE), and David Detmold

David made a **MOTION** to accept the minutes of May 11, 2015, seconded by Rod motion passed 3-0-1 with Keith abstaining.

David Detmold presented that in the past there was a small tree nursery at the Airport, and that now the Town has to pay between \$150 and \$300 per tree. That means that the past few years the Town Budget only has enough money to remove trees, not replace them. There could be a cost savings to the Town if we could allocate some land, probably less than a quarter acre, to allow a small tree farm on Airport property. After some discussion of possible locations, it was determined that this may be a good project to fit in with some other initiatives we are preparing to undertake with the Tech School.

GALE REPORT

AIP-16 (Preliminary Fence Design and Section 106) Close out paperwork has been submitted. AIP-17 (T/W 34 tie-in, rotating beacon, and fix obstruction lights) Taxiway opened on May 28; work stoppage as of 5/29; 26 of 37 work days used, so far. There were some issues that require us to improve communications during these projects. AIP-18 (Reconstruct Parallel Taxiway) Working on contracts in an effort to expedite the signature process. Full Gale Report attached.

MANAGER REPORT

New ADA ramp in place; gate repair now estimated to be \$5,049 with our share at \$1,010, looking into MassDOT funding. GZA has graciously donated \$500 to the Open House fund; Mickey is working with Bob Adams to schedule roof repair. Treasurers report – Spent \$2,870.09; Income \$2,506.61; Balance of \$2,352 (16%) remains. Full report attached.

Annual Motion # 1

Keith **Moved that we** appoint Mickey Longo as a Manager for the Airport, said appointment to run from July 1, 2015 to June 30, 2016, second by David, motion passes unanimously.

Annual Motion # 2

Keith **Moved that we** authorize the Manager to expend operational budget funds not to exceed the limit allowed by the State Bid Law, with specific Treasurer Approval of items over \$1,000, for Fiscal Year 2016, second by David, motion passes unanimously.

Annual Motion # 3

David **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, to sign leases, grant applications, grants, grant assurances, contracts, project related bills, and related documents; including, but not limited to, grants over \$50,000, for Fiscal Year 2016, second by Keith, motion passes unanimously.

Annual Motion # 4

Keith **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, and/or the Treasurer to sign weekly bills and payroll, for Fiscal Year 2016, second by David, motion passes unanimously.

Annual Motion # 5

David **Moved that we** appoint Dick Caldwell as a volunteer for the Airport, said appointment to run from July 1, 2015 to June 30, 2016, second by Keith, motion passes unanimously.

David **Moved that we** appoint Mark Longo and Mark Fairbrother as volunteers for the Airport, said appointment to run from July 1, 2015 to June 30, 2016, second by Rod, motion passes unanimously.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

None tonight.

COMMISSIONER UPDATES

None tonight.

ACCESS AGREEMENT

No discussion on this topic tonight.

David made a **MOTION** to adjourn, second by Rod, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___/___/___

(Airport Chair Signature)

Documents used:

Managers Report Gale Monthly Update Performance Criteria Review Document

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.