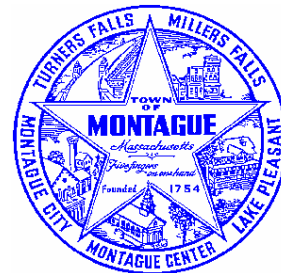


Town of Montague Municipal Airport Commission

Meeting Minutes

June 9, 2014



The meeting was called to order at 7:00 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Gary Collins, Peter Golrick, and Rod Herzig
Others present: Mickey Longo (MANAGER), and Owen Silbaugh (GALE), Malcolm Clark (7:06)

A moment of silence was observed for the passing of long-time Commissioner Mike Sokolosky. Mike will be missed by the Commission.

Keith made a **MOTION** to accept the minutes of May 12, 2014, seconded by David, motion passes unanimously.

GALE REPORT

Partially in response to our request for dollar figures in the Gale Report, Gale is changing the format of the Monthly report to include those figures. **AIP-15** (Archeological Investigation) Discussion of the archeological process; we are still awaiting the MHC comments on the Avoidance and Protection Plan. **AIP-16** (Preliminary Fence Design and Section 106) Reduced scope of work for the relocated fence is complete. **AIP-17** (T/W 34 tie-in, rotating beacon, and fix obstruction lights) this project has been bid twice with no bids the first time, and 3 this time. ET&L appears to be the low bidder at \$959,120; we have allocated \$12,500 for local share but we may need as much as \$15,000. MassDOT has committed to pay 100% of the fencing leaving a potential funding gap of \$400-800. Discussion of the consequences of re-bidding the project to get lower prices revealed that we would most likely lose the project this year. Gary made a **MOTION** to accept the ET&L bid and award them the contract pending reference checks, seconded by Keith, passed unanimously. Full Report attached.

MANAGER REPORT

The rotary cutter is now here; Open house this weekend – Civil Air Patrol is planning to bring 5 kids; Cameras and new GARD system being installed. The Finance Committee has approved the transfer of \$1,500 to cover this years' expenses. Full Managers Report attached.

MANAGER REVIEW

The annual Managers Review was conducted by the Commission; no comment was allowed from the public during this portion of the meeting. Completed Annual Review Form is on file.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

Discussion of Tribal Access agreement, Todd from FAA will be invited to discuss this at a future Commission meeting.

Annual Motion # 1

Gary **Moved that we** appoint Mickey Longo as a Manager for the Airport, said appointment to run from July 1, 2014 to June 30, 2015, seconded by Keith, passed unanimously.

Annual Motion # 2

Gary **Moved that we** authorize the Manager to expend funds not to exceed the limit allowed by the State Bid Law, with specific Treasurer Approval of items over \$1,000, for Fiscal Year 2015, seconded by Keith, passed unanimously.

Annual Motion # 3

Keith **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, to sign leases, grant applications, grants, grant assurances, and related documents; including, but not limited to, grants over \$50,000, for Fiscal Year 2015, seconded by Gary, passed unanimously.

Annual Motion # 4

Keith **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, and/or the Treasurer to sign weekly bills and payroll, for Fiscal Year 2015, seconded by Gary, passed unanimously.

Annual Motion # 5

Gary **Moved that we** appoint Dick Caldwell, Mark Longo, and Mark Fairbrother as volunteers for the Airport, said appointments to run from July 1, 2014 to June 30, 2015, seconded by Keith, passed unanimously.

We have been asked to discuss allowing Pilots access to the Admin Building for the use of the restrooms. As this topic requires discussion and deliberation, this will be on the next Agenda so we can properly address the request.

COMMISSIONER UPDATES

Next meeting is when we will vote to re-organize the Commission. Please come prepared to discuss any slates of candidates.

8:44 Keith made a **MOTION** to adjourn, second by Gary, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ____ (Aye) ____ (Nay) ____ (Abstain) at an Airport Commission Meeting on: ____/____/____

(Airport Chair Signature)

Documents used:

Managers Report Gale Monthly Update AIP-17 Plans

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.