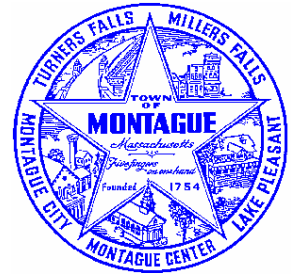


Town of Montague Municipal Airport Commission

Meeting Minutes

January 13, 2014



The meeting was called to order at 7:00 PM in the Airport Admin Bldg.

Commissioners present: David Brule (8:25), Keith LaRiviere, Gary Collins, Peter Golrick, Mike Sokolosky, Brian Carroll, and Rod Herzig

Others present: Mickey Longo (MANAGER), and Owen Silbaugh (GALE)

GALE REPORT

AIP-15 (Archeological Investigation) final report sent to MassDOT and project is ready to close. AIP-16 (Preliminary Fence Design and Section 106) we looked at possible pole heights for cameras that won't interfere with FAA Part 77. AIP-17 (T/W 34 tie-in, rotating beacon, fix obstruction lights) There is the possibility that there may be some complete runway closures during the project – up to 25 days. This needs to be brought to the attention of Pioneer Aviation and we need to coordinate with them closely on this. Full Report attached.

MANAGER REPORT

Our Snow removal contractor, J. Senn of Millers Falls, unexpectedly quit without notice. Mickey has retained the services of a substitute contractor until this can be bid (if required by state law). Next meeting the Commission will weigh in on any final decision that is made.

Treasurers' report: Mike made a **Motion** that we adopt a final budget of \$45,323 for FY 15, seconded by Keith, motion passes unanimously. Mike made a **Motion** that we adopt the proposed Meeting Schedule for 2014 (attached), second by Keith, motion passes unanimously.

Full Managers Report and budget spreadsheet attached.

EXECUTIVE SESSION TO DISCUSS COMPLAINT

Mickey waived his right to an executive session. The Commission received a complaint that Mickey was not responsive during the last snow storm and that the Airport was not cleared. After discussion, it was clear that with our contractor quitting without notice, Mickey had no way to know that the Airport was not plowed. Although the Commission provides a stipend to Mickey for his cell phone use, just like all the Police officers that receive the stipend does not mean that the number is to be given out to everyone. However, in order to ensure that the Airport is properly notified of issues that need our attention, Mickey will write a letter to Bruce with the following chain of command in the event that any similar future issue arises. Bruce should call the Airport at 863-0044 first. If no answer, or no response in a reasonable time, he should then call Mickey on his cell phone (which Bruce already has). In the event that Mickey cannot be reached, Bruce should call Gary (Bruce already has his number, as well). If no one can be reached, then 911 should be called and they will contact the Commissioners until they talk to a person.

8:29 Mike made a **MOTION** to adjourn, second by Keith, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___/___/___

(Airport Chair Signature)

Documents used:

Managers Report

Budget Spreadsheet

Gale Monthly Update

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.