



## Town of Montague Municipal Airport Commission

### ***Meeting Minutes***

February 11, 2013

The meeting was called to order at 7:02 PM in the Airport Admin Bldg.

Commissioners present: Keith LaRiviere, Gary Collins, Peter Golrick, Mike Sokolosky, Brian Carroll, and Rod Herzig

Others present: Mickey Longo (MANAGER), Brian Smith

### **GALE REPORT**

AIP-11 – the FAA is in “close out” status; AIP-14 – Getting close to close out, waiting on the final punch list. AIP-15 – Tribal investigation for Phase II construction, FAA Grant has been awarded; AIP-16 – Perimeter Fence Design, FAA Grant has been awarded. FAA indicates that they are not ready to proceed on either AIP-15 or AIP-16 until other projects are closed. NOTE: Phase II construction moved to FY14, preliminary paperwork is in place but missing from the Gale Report.

Full report attached.

### **MANAGER REPORT**

Work continues to progress on the Release of Land. Mickey is working on the lease issues from the Miskinis transfer of ownership. FY14 proposed budget presented to FinCom and Board of Selectmen; they raised reservations as to whether this was a good year to try to increase spending. Discussion of the fact the Commission must be diligent on the budget, especially because we need to have the interior of the house painted before it can be re-rented. The Lease agreement has been forwarded to all parties after slight delay; we still have no certificate of insurance and no monthly payments. Mickey was looking for permission to pursue stronger action. Discussion centered on which was more important, insurance or rent. We felt that we were very certain that we would get the rent, so insurance was the more important issue. What needs to happen is good communication from all parties. We can lead the way by sending letters to Mr. Miskinis, Mr. Keefe, and Mr. Roske about the current status of the lease, rent, and insurance.

An Aviation Weekend is planned for June 15-16 (Father’s Day weekend).

Still looking at insurance rates; we should take this up at a subsequent meeting. We should look into the need to record leases of over 7 years.

Full Managers Report attached.

**PILOT, TENANT, USERS GROUP, AND PUBLIC COMMENT**

None tonight.

**COMMISSIONER UPDATES**

None tonight.

**8:30** Gary made a **MOTION** to adjourn, second by Keith, passed unanimously.

Respectfully submitted: Peter Golrick

Voted \_\_\_\_ (Aye) \_\_\_\_ (Nay) \_\_\_\_ (Abstain) at an Airport Commission Meeting on: \_\_\_\_/\_\_\_\_/\_\_\_\_

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(Airport Chair Signature)

Documents used:

Managers Report      Gale Associates Monthly Update

Acronyms:      **FAA** is the Federal Aviation Administration; **AIP** is Airport Improvement Plan; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer; **FCFC** is the Franklin County Flying Club; **CPI** is the Consumer Price Index; **BLS** is the Federal Bureau of Labor Statistics; **IFE** is Independent Fee Estimate; **PILOT** is Payment In Lieu Of Taxes.