

# Cable Advisory Committee

The contact person is John Reynolds at 413-367-2425 if you have suggestions, questions or problems with the Town's Access Provider.

This committee is composed of 7 members appointed for yearly periods of time. Its responsibilities are as follows:

- 1) Inform and educate the town's people about the television service being provided to them.
- 2) On an annual basis assess the cable needs of the community. This would include the needs of schools and other public gathering places in the town.
- 3) Conduct regular meetings with the Cable Company to discuss the results of the yearly assessment and the suggested policy changes that might arise.
- 4) Report to the Select board, at least annually, relative to the Cable Company's compliance with the contract and license.
- 5) Supervise the company's response to complaints and respond to citizen's questions regarding the cable system.
- 6) Keep abreast of community programming issues.

- 7) Review the quarterly reports from the PEG access provider and report on them to the Board of Selectmen. Assess the usefulness of the content and format of these reports, and suggest changes as necessary.
- 8) Receive input from the public regarding the services of the PEG access provider. Monitor complaints and responses to those complaints, and report to the Board of Selectmen.
- 9) Provide ongoing suggestions to the PEG access provider on ways to improve service to the community.
- 10) Participate in efforts to encourage regional collaboration among PEG access providers.

**Specific Charge related to Contract Stipulations:**

- 11) Conduct an annual public performance hearing at least 90 days prior to contract anniversary to assess the adequacy and performance of the PEG access provider in the following areas:
  - Programming,
  - Management of annual payments for PEG Access,
  - Training of Residents,
  - Community Outreach,

- Maintaining schedule of PEG Channels,
- Maintaining a cooperative interface with Town including BOS and Public
- Technical Quality of cablecasts

12) Conduct a performance review of the PEG access provider within 30 days of this public hearing and prepare a written evaluation for the Board of Selectmen. This evaluation will be delivered before the anniversary date of the Contract. Recommend a reasonable time frame within which the PEG access provider will address any problems, and monitor the resolution.

13) Meet at least 8 times annually, in addition to the aforementioned public meetings, to receive updates the PEG access provider on matters concerning PEG Access. Examples: Capital Purchases, equipment updates, key personnel changes, problems with government programming.

14) Select one of its members to recommend to the BOS for appointment to serve on the PEG access provider's Board of Directors as a non-voting member.

